



# COACHING APPLICATION

## WHO YOU ARE – please print

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

MM | DD | YEAR

MAILING ADDRESS:  HOME  WORK

STREET # AND NAME CITY PROVINCE POSTAL CODE

TELEPHONE: ( ) ( ) ( )  
HOME WORK CELL

EMAIL ADDRESS: \_\_\_\_\_

LANGUAGE SPOKEN:  ENGLISH  FRENCH  BOTH

Please include a detailed resume of your coaching experience, including any other leadership roles outside of hockey.

## COACHING INFORMATION – please print

I would prefer my application to be considered as: (Please select only one)

POSITION:  Head Coach  Assistant Coach  Trainer  Other:

### MOST RECENT TEAM COACHED:

Team: \_\_\_\_\_ Position: \_\_\_\_\_

#### A. TEAM APPLYING FOR (FIRST CHOICE)

Team: \_\_\_\_\_ Position: \_\_\_\_\_

#### B. TEAM APPLYING FOR (SECOND CHOICE IF APPLICABLE)

Team: \_\_\_\_\_ Position: \_\_\_\_\_



## COACHING APPLICATION

### NATIONAL COACHING CERTIFICATION PROGRAM (NCCP)

**COMPLETED LEVELS** (Please provide certification numbers in the spaces provided)

Coach #	Initiation #	Speak Out #
_____	_____	_____
Trainer #	Body Checking #	Intermediate #
_____	_____	_____

**OTHER COACHING COURSES OR TRAINING:**

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### POLICE CHECK

**COPY OF POLICE RECORD CHECK MUST BE ATTACHED, IF NOT PREVIOUSLY SUBMITTED, IN ORDER TO PROCESS YOUR APPLICATION.**

POLICE RECORD CHECK (DATE ISSUED): \_\_\_\_\_

It is a requirement for all Coaches, Assistant Coaches, Trainers and Managers to provide a Police Record Check which includes Vulnerable Sector Screening.

In order to obtain a police record check, you must attend the North Bay Police Service (resident of North Bay), Ontario Provincial Police or First Nations in person. In order to process the check, you will be required to produce two pieces of valid government issued identification. The identification must confirm your name, date of birth and address, one piece of identification must have a photo. They accept driver's license, birth certificate, citizenship card, passport, age of majority, Military Identification, Indian Status card, student identity card from a Canadian institute, etc.



## COACHING APPLICATION

### ABOUT YOU

1. Do you have a child registered with North Bay Minor Hockey Association?

\_ YES  \_ NO

2. If a Coaching Position were not available in the age group of your choice, would you be willing to coach in another division or help out with skill clinics?

\_ YES  \_ NO

(If Yes, which division?) \_\_\_\_\_

3. In what portion of the team do you feel your child will rate?

Upper \_\_\_\_\_ Middle \_\_\_\_\_ Lower \_\_\_\_\_

4. Will you coach the team if an independent committee does not assess your child to make the team?

\_ YES  \_ NO

5. Are you certified for the level for which you are applying?

\_ YES  \_ NO

6. If you are not certified at the required level, are you available to take a weekend course to attain the required level?

\_ YES  \_ NO

### NEXT STEPS

**Please attach and send all applications to [nbminorhockey@outlook.com](mailto:nbminorhockey@outlook.com)**

- 🕒 Coaching Resume which should include:
  - A short synopsis about yourself, your coaching experience and player/team development plan
  - Additional Information You Wish To Provide
- 🕒 References may be requested by the committee.
- 🕒 A list of candidates for your Coaching Staff

If you are granted an interview be prepared to discuss the following:

- 🕒 Your strengths as a head coach
- 🕒 Development Plan for the year and how you plan to implement this
- 🕒 Short and Long term goals for the team applied



## COACHING APPLICATION

**NOTE:** If you are accepted to coach, you and all members of your staff must agree to provide a criminal record search by the date(s) established. For a copy of our volunteer and member with criminal records policy visit [www.nbmha.ca](http://www.nbmha.ca)

### POLICY ACKNOWLEDGEMENT

The Coach Selection Committee requires that the Head Coach acknowledge responsibility and understanding of the following requirements:

- Fair Play Code of Conduct requirement
- Police Check requirement
- On-ice helmet requirement for all staff and participants
- Licensed Apparel Program
- Rules of Operation

I hereby acknowledge that I understand the above requirements and all applicable North Bay Minor Hockey Association By-laws, Resolutions, Policies and Rules of Operation requirements and that I am responsible for ensuring compliance with the above. I also understand that only applications considered by the committee to be suitable will be granted an interview. I agree that the decision of the committee is final and I hold the committee, North Bay Minor Hockey Association and/or any other governing body harmless for the decision. By signing this form you agree that North Bay Minor Hockey Association may contact you via email.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_